



Program Director

SPLORE is celebrating 30 years of service to the community as a leader in adaptive recreation. Through activities such as camping, canoeing, skiing, rock-climbing, snowshoeing, and white-water rafting, SPLORE has provided outdoor recreational experiences to more than 26,000 special needs participants as well as family members, friends, volunteers, and students.

Responsibilities:

SPLORE is currently experiencing an exciting growth period. Under the direction of the Chief Operating Director, the Program Director is responsible for supervision of programs, scheduling, personnel management and assistance with promotion and outreach.

- Plan, coordinate and implement seasonal programs
- Manage policies, procedures, and safety guidelines for all programs
- Purchase, maintain, and inventory program equipment
- Evaluate programs and provide feedback as needed
- Communicate program status with the Chief Operating Director
- Maintain program expenditures within budgeted parameters
- Recruit, hire, train, and supervise program staff and volunteers
- Schedule staff and volunteers to ensure safe delivery of services
- Assist Volunteer/Outreach Coordinator with volunteer program promotion and training
- Provide public presentations and demonstrations as needed
- Contribute to the production of news articles and other material
- Cultivate relations with community partners and fundraising events
- Periodic travel to Moab, UT

Qualifications:

- BA/BS degree in Therapeutic Recreation or related field
- Certification by NCTRC preferred
- Experience working with a wide range of individuals with disabilities and special needs
- Direct work experience in outdoor adventure programming
- Proven effective management experience
- Experience providing training and supervision to field staff
- Knowledge of risk management models and skills

Full time with benefits (health & dental, flex-time, holiday, vacation, and sick pay)

Please submit cover letter, resume to (email is acceptable):

Dr. John Librett
Executive Director
SPLORE

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